

British Gymnastics – National Competitions - Judging

BG Trampoline Judging Co-ordinator: Mike Phillipson E mail:trampolinejudging@hotmail.com

Officials Letter

Thank you for volunteering or being volunteered to officiate at the Gala weekend on **Saturday and Sunday 28th & 29th January** **at the Hatfield**

ALL officials **including reserves MUST** check in to **Mike Phillipson** when you arrive at the hall.

Below is some important information regarding the official role you will be performing on the day of the competition so please read it carefully:

Judges Uniform:

Men Navy Trousers, White shirt, Navy or BG Tie, Black shoes, Navy blazer or jacket

Ladies Navy Trousers or Skirt, White collared blouse, Black shoes without heels, Navy blazer or jacket

Recorders uniform similar to above

Marshal Suitable sports clothing (ie tracksuit and trainers)

Please ensure that you are fully aware of how to do the job you have been asked to do. It is the club's responsibility to ensure that you know how to do this job not the competition organiser or judging co-ordinator. **On the spot training at the competition is unacceptable.**
If you cannot carry out your duties in a suitably efficient manner you may be removed from that position and your club could be fined.

Marshals

Need to be at the competition and **report in** just after the warm ups have begun (or earlier if suitable)

Your role is very important as you keep the competition moving (or not!!) Your job is to make sure the competitors are ready for warm up and competition and that they have spotters (2 for warm Up and competition only is needed as the trampolines are sited together) Your role is also to keep the competition area clear. [The coaches are the worst at getting in the way!!] You need a pencil or pen with you and a clip board will help.

Recorders

You need to **report in** to the judging co-ordinator by about 15 minutes after the competition warm ups have begun. You need pen or pencil and once the computer data is altered to give the correct jumping list the manual sheets can be adjusted and the competition can begin. Please make sure as the computer recorder that you input the judges for that panel onto the score sheet.

Judges

Need to **report in** at the beginning of warm ups and listen for announcements for trial judging. You do not have to wait for the chair of the panel to begin trial judging, you can sit on the panel and practice as soon as you wish. Please wear the correct uniform as detailed above and judge efficiently and fairly taking note of comments for the chair of judges who is there to help you. Don't forget your pen or pencil.

Chair of Judges

Please get your panel assembled in time to get plenty of trial judging done. If officials are not in place at the requested time please liaise with Donna or myself and we will have reserves ready to judge. Please run your competition to the timetable and ensure your competitors have the correct length of time for warm up. Once you get started please move the competition on at a reasonable pace. Please be responsible for keeping your competition area free of extra people who should not be there (especially around the recording area.)

Donna and myself have judge feedback/record sheets please fill them in and return them to us.

Thank you

M.P. 18/1/12

Team Managers it is YOUR RESPONSIBILITY to distribute this letter to your officials

We need two more computer operators for Sunday, if anyone can help out please contact Mike Phillipson by email.